ROTARY CLUB OF CINCINNATI

BOARD OF DIRECTORS’ MEETING MINUTES

#### August 9, 2018

**1:30 p.m.**

### Hilton Hotel – Julep Room

### Rick Flynn, President

**MEMBERS:**

Rick Flynn, President P Brett Lebhar P

Jocile Ehrlich, Secr/Treasurer P Janet Burns P

Susan Wilkinson, Foundation President P Drew Emmert P

Al Koncius, Past President P Bryan Vielhauer P

Dave Carlin, President-Elect P Claudia Cagle P

John Fahrmeier, Foundation E Mary Ronan P

President-Elect (ex-officio) Ken Saunders P

Melinda Kelly P Sam Scoggins, Legal Advisor E

Deborah Schultz P to the Club Board (ex-officio)

**Also Present**: Linda Muth, Executive Director via phone

## Call to Order President Rick Flynn called the meeting to order at 1:40 p.m.

## Approval of Minutes

## Motion Approved: that the minutes of the July 19, 2018, meeting be approved with the changes of Jocile’s last name corrected and two typos in Deborah Schultz’s report corrected.

## Treasurer’s Report

Jocile Ehrlich presented the July 2018 financial statements.

Motion Approved: that the preliminary July 2018 financial statements be received.

**Concerning Membership: Classification Committee Report**

#### Classification Committee Report

No prospects were able to attend the August Classification Committee meeting, so the meeting was canceled.

**President Report**Rick Flynn shared the membership funnel he developed to illustrate the process of recruiting new members and then retaining them as well as making sure our procedures are in place to help effectively run the club. He also discussed the role of board members to oversee their committees, not manage or micromanage them. Rick asked the board members to have their committee chairs complete the process sheet for their committees. Jocile volunteered to coordinate the collection of the procedures forms. Rick’s goal is to have the procedure manual completed by the end of the calendar year with flexibility to make sure it is done correctly.

**Executive Director Report**Linda Muth shared that billing was complete and currently we have eight members who are unpaid. Board members volunteered to contact these members.

## Linda also shared that the new club’s new Membership Director, DeAnn Fleming, has been onboarded (she thanked Jocile for her help with the process) and she and Linda are working on developing the Membership Ambassador program, which will be rolled out to the Membership Development Committee next Thursday.

**Committee/Director Reports**

**Al Koncius – Club Executive Matters/Nominating Committee**

Al reported the following members of the nominating committee: Dave Carlin, Rick Flynn, Nancy Riesz, Ali Hussain, Carl Kappes, and Brian Bascom held a meeting on July 26, 2018, to develop a slate of candidates for the club’s officers and board members. Nancy Riesz resigned from the committee so she could be considered as a candidate for the board. The slate of candidates the nominating committee is putting forth is: Brett Lebhar, President Nominee; Mary Ronan, Secretary-Treasurer Elect; Melinda Kelly, 2-Year Board Member Position; and Nancy Riesz, Steve King, and Tim Hershner for 3-year terms. Current board members have until the end of the month to contact Al with any suggested changes or challenges to the slate the nominating committee has put forth. The slate will be put before the board next month for approval or presenting any suggested changes submitted from board members. The slate would then be presented to the club’s membership at the annual club meeting on the third Thursday of October.

**Melinda Kelly – Club Meetings**

Melinda reported that she had spoken at length with Doug Bolton, the Program Committee Chair, about how committee members were chosen. They also talked about getting YP input on types of speakers they want to hear. She also shared the input from the board from the July board meeting about having networking opportunities at the luncheon meetings.

**Jocile Ehrlich – Club Operations/Classification**

See above for Classification report. Nothing new to report on Club Operations.

**Mary Ronan – Membership Development/Women in Rotary**

Membership Development is meeting next Thursday and are ramping up for the push to add new members.

**Ken Saunders – New Members**

Ken reported that Carl Kappes did an orientation for two members last week. Nancy Riesz has reported that the Roadmap has been cleaned up and they had a new member tearing off sticker event today for nine new members. She will be meeting for August 30th to review the process and make sure the new member advisors understand their responsibilities. Melody Weil is working on the new member project.

**Drew Emmert – Member Engagement**Drew reported that the Vocational Fellowship luncheon was a disappointment this year so Jim Yunker and Brian Bascom are looking at various options to reinvigorate this event. He shared that Rick Findlay has the September 12th breakfast confirmed at Sleepy Bee in Blue Ash.

**Bryan Vielhauer – Club Social Activities**

Bryan reported that the golf outing is on September 21st at Wyoming Country Club and the Day at the Races will be October 21, 2018. We have a large bus that will hold up to 54 so we can add people after the reserved 30 spaces are filled.

**Susan Wilkinson – Foundation Matters**

Susan shared that the checks will be given out to the three organizations on August 30, 2018. She said that a meeting was held with the three executive directors of the benefitting organizations to share what went well and what did not this year. She and John Fahrmeier are looking to add additional members to the committee to strengthen it this year.

**Deborah Schultz – International Service**

Deborah shared that Ute Päpke has agreed to chair the Rotary International Foundation committee this year and would like to make a podium announcement every month. Linda Muth indicated there was not enough time to allot time on the agenda each month and suggested if the same announcement is given repeatedly, it can become redundant and the members stop listening. Deborah then discussed trying to get creative with the announcements. The World Affairs Committee has selected a new project in Ghana. It will be one school and the plan is to use the money for bookshelves and text books. Members Toni and Baffour Otchere already have a plan to visit the school in March and Baffour’s brother is a high-level representative in the government which helps in getting a project completed. There is a supply shortage for the Uganda solar project which they are working to resolve.

**Claudia Cagle – Community Service**

Claudia reported that Craig Hockenberry has left the club and Michael Villardo will be taking over as co-chair of the teacher appreciation program. Mark Soupene has done a great job with the Balloon Rides this year and she’d like him to be recognized for doing this for so long and so well. She has been working with the other chairs of her committees as well.

**Brett Lebhar – Youth Service**

Brett reported that August 26th is the date of the UC Activity Fair and the committee members will be handing out flyers for the September 26, 2018, Freestore Foodbank event. They are looking to doing a speed dating event in October. Community Rotaract Committee members have been reaching out to former members to make a connection. Katie VonErden, who was past president of the UC Rotaract Club, has moved back to Cincinnati and they are working with her to garner new ideas for both committees.

**Janet Burns – Fundraising and Special Activities**

Janet shared that the Festival Dinners fundraiser is going to be replaced with a single event with a format TBD that will be held on February 16, 2019, at The Barn in Mariemont. That committee will have a conference call yet this month to work on a plan for the event. Steve Haber would like to find a replacement this year for Wally Emmerling Day host for the following year. Split the pot is going well and Owen Wrassman fills in when there is an opening.

**Old Business**

None.

**New Business**

Claudia Cagle led a discussion regarding the Cincinnati Eastgate Rotary Club and whether she and some of our members should act as mentors for their new president/club. Rick Flynn shared that we will be extending an invite via the District for our Professional Development Courses and that their members are welcome to attend and reach out for information from us. He wants our club members to stay focused on our club’s goals this year. Linda Muth added that we should be careful because we don’t want to give the appearance that we are trying to recruit their members. Susan Wilkinson, who is an Assistant Governor this year, suggested this role should be filled by their Assistant Governor since that is one of the primary roles of the position.

**Adjournment**

There being no further business:

Motion approved: that the meeting be adjourned 3:12 p.m.

Rick Flynn Linda Muth

President Executive Director